Timetabling Timeline for 2020-21 Timetables

October-November  Mapping of common pathways for HSS/S&E PG and Level 3-4
25 Nov-06 Dec  Meetings with schools (timelines, processes, programmes)
13 December  Schools submit programme amendments to AM team
13 December  SPF to be provided to ITS
10 January  2020-21 timetable database becomes available
13-17 January  Update all module host keys
24 January  Schools to confirm module availability for 2020-21
03-15 February  Meetings with schools (general catch-up)
17 February  Scientia Enterprise opens for data collection (HSS/S&E)
02 March  Scientia Enterprise opens for data collection (SMD)
09 March  Module preselection window opens for students
27 March  Scientia Enterprise closes for HSS/S&E (deadline for all submissions)
30 March – 17 April  Allocation of dummy student-sets for levels 3, 4, 7 (HSS/S&E)
14 April  Deadline for students to select modules
24 April  Deadline for schools to confirm module selections
24 April  Scientia Enterprise closes for SMD (deadline for all submissions)
24 Apr-01 May  Meeting with schools to reconcile planned/real numbers
24 April -29 May  MAIN SCHEDULING EXERCISE – HSS/S&E/SMD
01 June  Draft timetables published to Schools/Institutes
01 June-12 June  Meetings with Schools/Institutes to discuss draft timetables
01 June-18 Sep  Timetable optimisation (student allocations)
03 July  Deadline for change requests
14 August  Timetable publication
31 Aug-11 Sep  Meetings with schools to discuss hand-over of student allocations
14 September  Welcome week
18 September  Student allocations handed over to schools